

**Bylaw**

QUALIFICATIONS AND REQUIREMENTS OF BOARD MEMBERS

Qualifications for member of the Saddle River Board of Education are as follows:

- A. He/she is a citizen of the United States of America;
- B. He/she is at least eighteen years of age;
- C. He/she is able to read and write;
- D. He/she has been a resident of the municipality from which he/she is elected or appointed, for at least one year immediately preceding the date of the election;
- E. He/she is registered to vote in the municipality from which he/she is elected;
- F. He/she is not disqualified as a voter pursuant to N.J.S.A. 19:4.1;
- G. He/she does not hold office as mayor or as a member of the governing body of a constituent municipality;
- H. He/she has no interest directly or indirectly in any contract with or claim against the board; and
- I. He/she has not been disqualified due to the conviction of a crime or offense listed in N.J.S.A. 18A:12-1. In order to fulfill this requirement:
  - 1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo a criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above; and
  - 2. The board may reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check.

Within 30 days of election/appointment, board members shall file with the board secretary, on forms provided by the School Ethics Commission, both a Personal/Relative Disclosure Form (N.J.S.A. 18A:12-25) and a Financial Disclosure Statement (N.J.S.A. 18A:12-26). The board secretary shall file the original with the executive county superintendent (N.J.A.C. 6A:28-3.1).

NJSBA Review/Update: June 2014  
Adopted: December 2014

<b>Legal References:</b> <u>N.J.S.A. 18A:12-1 et seq.</u>	Qualifications of Board Members
<u>See particularly:</u>	
<u>N.J.S.A. 18A:12-1.2</u>	Criminal history background investigation for board of education members
<u>N.J.S.A. 18A:12-25, 26</u>	Personal/Relative Disclosure Form and Financial Disclosure Form
<u>N.J.S.A. 18A:13-7</u>	Regional Board Members
<u>N.J.S.A. 19:4-1</u>	Constitutional Qualifications
<u>N.J.A.C. 6A:28-3.1</u>	Filing disclosure statements

QUALIFICATION AND REQUIREMENTS  
OF BOARD MEMBERS (continued)

File Code: 9111

**Possible**

**Cross References:** \*9200      Orientation and Training of Board Members  
                                 \*9270      Conflict of Interest  
                                 \*9271      Code of Ethics

\*Indicates policy is included in the Critical Policy Reference Manual.